



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF CLINICAL SOCIAL WORK EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, March 2, 2017 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES FOR APPROVAL:	April 17, 2017

MEMBERS PRESENT

John Mucha, Professional Member, **President**, Presiding
Kyla Gleockler, Public Member, **Vice President**
Dajoun Sewell, Public Member, **Secretary**
Rochelle Mason, Professional Member
Linda Brittingham, Professional Member
Daphne Warner, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Kelly, Deputy Attorney General
Nicole Williams, Administrative Specialist III

MEMBERS ABSENT

None

ALSO PRESENT

Bridget Holdin, Delaware State University
Dr. Marlene Saunders, National Association of Social Work, Delaware Chapter

CALL TO ORDER

Mr. Mucha called the meeting to order at 9:00 a.m. Mr. Mucha advised that Mr. Mangler discussed with him that in May there are a couple of places that could have a meeting offsite and that the Division determines the place and time of meetings. Although Joint Sunset suggested offsite meetings, the Division has other responsibilities. Mr. Mangler will continue to search for a venue that will accommodate an off-site meeting.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the minutes for the February 20, 2017 meeting. Mr. Mucha noted that Lisa Smith's last name was misspelled. Mr. Mucha made a motion, seconded by Ms. Mason, to approve the February minutes as amended. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

Review and Consider Executed Consent Agreement and Proposed Order for Gerald Wesley Jones II, Case #31-02-15

The Board reviewed and considered the executed consent agreement and proposed order for Gerald Wesley Jones, II. Mr. Mucha moved, seconded by Ms. Goeckler, to accept the consent agreement as written. By unanimous vote, the motion carried. The Board signed the order for Mr. Jones's consent agreement.

Hearing Date for Gail S. Levinson, Case #31-02-16, Scheduled for April 17, 2017 at 9:00 a.m.

Ms. Mason and Ms. Goeckler will not be able to attend the April meeting. Ms. Williams advised that the April meeting date is a tentative scheduled date.

Review of Ethics Course/Proper Billing and Business Practices/Clinical Supervision Development Plan Outline - Pamela Davis

The Board reviewed and discussed the professional development plan outline for Pamela Davis, Case #31-04-15. Ms. Kelly stated that the Board must determine if the plan meets the requirements as established in the Board's order. The Board question Ms. Davis's billing section of the plan as it stated that services rendered are paid directly from the insurance company. The determined that the billing section of the plan submitted by Ms. Davis did not meet the Board's requirements for that specifically and needs to show that she is discussing her billing and business practices with her supervisor and must show records and proper documentation. Ms. Kelly advised that the Board can approve the plan as submitted but still needs to show proof of hiring or contracting a third-party financial professional, approved by the Board, and to provide assistance and oversight in her billing practices and who shall audit her books and provide written reports to the Board on a quarterly basis. Ms. Warner moved, seconded by Mr. Mucha, to have a letter drafted and sent to Ms. Davis explaining the requirements needed for the professional development plan with supervision by Norwood Coleman. By unanimous vote, the motion carried.

NEW BUSINESS

Ratification of Application(s) to Sit for ASWB Clinical Exam

Ms. Mason moved, seconded by Mr. Mucha to ratify the below applications to sit for the ASWB Clinical Exam. By unanimous vote, the motion carried.

Mia Tabron	Gifty Akpandja	Janette Medina	Calvin Carter
Amanda Cordrey	Jermein Bell	Donna Wattley-Phang	

Ratification of Application(s) for Licensure by Reciprocity

Ms. Mason moved, seconded by Mr. Mucha to ratify the below applications for licensure by reciprocity. By unanimous vote, the motion carried.

Joan Zang	Maria Castillo	Joseph Nolt	Judith Johnson-Shupe
Erin Garner	Gabrielle Jackson	Viacheslav Lunkin-Elliott	

Review of Inactive License Requests

Mr. Mucha moved, seconded by Ms. Mason, to approve the below licensees for inactive status. By unanimous vote, the motion carried.

Martha Gregor Jennifer Ford

Status of Complaints

Complaint #31-10-16 – Closed by the Investigator

CORRESPONDENCE

There was no correspondence for the Board to review or discuss.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Mr. Mucha brought more copies of the journal from last month which described the Board's function.

Mr. Mucha and the Board discussed online CEU's, as what is considered acceptable. The Board discussed the language that is currently in the Board's rules and regulations. Ms. Mason suggested allowing licensees to only be allowed to complete a maximum of 50 percent of all CEUs online. If 45 hours of CEUs are required, then 22.5 hours can be completed online. Mr. Mucha stated that the regulations will need to be cohesive with the new law if passed, but if the law does not pass, then should the Board still move forward with proposing regulations changes regarding online CEUs. Ms. Mason suggested moving forward with that change for the next licensure period if the law does not pass. Dr. Saunders advised that she will check with NASW-DE regarding laws for online CEUs as well.

PUBLIC COMMENT

Dr. Saunders addressed the Board about online courses being on the agenda and how many hours of CEUs can be accumulated and what types of online courses will be acceptable. Ms. Williams inquired if Dr. Saunders could send that information directly to her so that she can then forward that out to the Board members.

Dr. Saunders also inquired about the status of the bill. Ms. Mason advised that the last activity was that Mr. Mangler was gathering the fiscal note information to put into the bill before it can be submitted. Mr. Mucha advised that 46 of the 50 States have multi-tier licensure.

Dr. Saunders announced that the DE Chapter has scheduled a series of workshops that are designed to help candidates prepare and pass the licensure exam in each of the regions. Mr. Mucha suggested opening the floor back to discussion on CEUs, specifically with regards to online courses. The Board moved back to the agenda topic Other Business before the Board to continue discussion on acceptance of online CEUs.

NEXT MEETING

The next meeting is scheduled for April 17, 2017 at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Ms. Brittingham moved, seconded by Ms. Mason to adjourn the meeting. There being no further business before the Board, the meeting adjourned at 9:46 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Nicole M. Williams". The signature is written in a cursive style with a long, sweeping tail on the "s" at the end.

Nicole M. Williams, Administrative Specialist III
Delaware Board of Clinical Social Work Examiners

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.